Application for permission to be away from school

I ask that
___________________________________________ in class ________
name
be permitted to be away from school for the time _______________ - _______________

Reason:


Vasa _______/_______ _________

__________________________
Guardian

Hand in this application to: - your Form Tutor for 2 days absence or less
- the Headmaster for more than 2 days absence

Permission granted ☐ not granted ☐

__________ is responsible for finding out what he/she misses during his/her absence, contacts the teachers, and does the extra work given by them. When students are away because of a private journey, they must study all the missed part of the course on their own.

Vasa ____/___ _______

__________________________       _____________________________
Headmaster   Form Tutor